

Independent Risk Assessment Agreement

Name of Subject:

Diocese/Religious Congregation:

Name of Safeguarding Coordinator:

Name of Assessor/s & Organisation:

.....

Contact Tel. No.

Reason for assessment:

Focus of assessment:

Safeguarding Issues: (e.g. written agreements in place)

Any information that suggests that a child or vulnerable adult is, has been, or is likely to be at risk, will be shared with the relevant statutory agencies.

Dates & venues of sessions (if known):

Access to recordings of sessions/case file information:

Confidentiality:

The assessment report is owned by the Diocese/Religious Congregation (*delete as appropriate*) and will be sent only to the commissioning Bishop or Congregation Leader, the Safeguarding Coordinator/Officer and yourself. You will receive a copy in the interests of transparency. The Safeguarding Commission will also see the report in considering their recommendation to the Bishop or Congregation Leader.

Data Protection Act

*As part of our obligations under the **Data Protection Act 1998**, we are obliged to inform you of any information held and the reasons for this.*

*The policy of
(insert the assessor's name) regarding the storage & retention of information is as follows:*

Please note:

*The completed Assessment Report is the property of the Diocese/Religious Congregation (*delete as appropriate*) and will be held by them securely and confidentially for 100 years, in line with the recommendations of Lord Nolan's Report (A Programme for Action; 2001), for the purposes of safeguarding children/vulnerable adults and preventing abuse. Its contents will be available only to those entitled to such access in carrying out their responsibilities to safeguard children/vulnerable adults and to prevent abuse.*

Reviewing the work:

Complaints procedure:

Should you wish to make a complaint about a member of the assessing organisation, please contact:

Signed by Subject:

Date:

Signed by Assessor:

Date: